

Instructions for completing At-Large reporting spreadsheets for 2015-16:

New for 2015-16: Before you leave your Sectional Tournament make sure to find out for each weight class, if the #2 place winner had a head to head win ADVANTAGE over the #3 place winner during the season (for **Column F**).

- Please re-save the attached files for each Division with new names as follows by adding the current year to the end of the file names:
D1 Sent As: S#-AtLarge-D1-Level#
ReSave As: S#-AtLarge-D1-Level#-**2015-16**

- D2 Sent As: S#-AtLarge-D2-Level#
ReSave As: S#-AtLarge-D2-Level#-**2015-16**
- *-(You are adding the year :**2015-16** to the file name for both the D1 & D2 sheets).

- Please have the person entering the data fill in all the red boxes.
- **Please turn on Caps Lock and enter the data in all capital letters.**

- You must enter Y for “Yes” and a: N for “No” in Column E **for each weight class** to answer the question: Did #2 beat #3 during the tournament?

- You must enter Y for “Yes” and a: N for “No” in Column F **for each weight class** (in front of all of your 2nd place finishers) to indicate if the #2 place winner had a head to head win ADVANTAGE over the #3 place winner during the season. (Example 2-1 or 3-2, if they split 1-1, then there is not HTH Advantage so the answer should be “N” for No).

- When entering the School name **IN CAPITAL LETTERS** please enter just the name Example: SPENCERPORT
Not: -SPENCERPORT **(no dashes in front of school).**
Not: SPENCERPORT HS **(no HS)**

- Columns N & P are optional. Some Chairmen like to enter the wrestler’s records going into Sectionals first and then update them in mandatory red Columns Q&S with the wrestler’s final won/loss record after sectionals are over.

- **For CHAMPIONS ONLY:** Enter any prior year NYS Tournament places in Columns U, W, Y, AA, or AC
When entering the prior year places earned, use numbers: 1,2,3,4,5,or 6
Do **NOT** use 1st, 2nd, 3rd, 4th, 5th, 6th.

- **For CHAMPIONS ONLY:** If they **placed** in last years NYS tournament, enter the weight class they placed at (last year) in Column AE.

- **For 2nd and 3rd place finishers:** Enter any prior year Sectional or State Places in Columns T thru AC.

When entering the prior year places earned, use numbers: 1,2,3,4,5,or 6

Do **NOT** use 1st, 2nd, 3rd, 4th, 5th, 6th.

NOTE: CHS AND PSAL ONLY NEED TO ENTER THE DATA FOR 2nd&3rd PLACERS IF "PREM" APPEARS IN COL G

- If your Section does not place to 6 places, just enter the data for the number of places you place to. I believe all Sections do at least 1st thru 4th place.
- Columns AH thru AO are for entering the total number of completion points earned for each wrestler (by beating state place winners 1-6 from last year).
IF your 2nd or 3rd place sectional place winner defeated a state place winner:
 - For their row: Click on the cell in Column AH to make the arrow appear.
 - When the arrow appears, click on the arrow to access the drop down list of returning state place winners (Top 6)
 - Scroll to find the state place winner that your sectional place winner beat and click on their name. (The list is alpha by school).
 - When you click on the name: a corresponding point value: (6pts for defeating NYS 1st, 5 pts for NYS 2nd, 4 pts for NYS 3rd, 3 pts for NYS 4th, 2 pts for NYS 5th, and 1 pt for NYS 6th) will appear in the next column.
 - Follow the same procedure for each additional NYS place winner that your sectional place winner defeated using columns: AJ, AL, and AN.
 - Once all returning NYS place winners you defeated are entered, the total of the points in Columns AI, AK, AM, and AO will sum in Column CX.
 - If you beat more than 4 state place winners, please send a note with your email when you send in your results, as a manual adjustment will need to be made.

Correcting mistakes: If you click on a wrong name from the drop down list, just go back to the list and click the correct name and the wrong name will be replaced. If you accidentally click on a name and the cell should be blank, just click on the cell and hit the space bar to erase the name.

The attachment: **NYS-AtLarge-CompPts-15-16** is attached if you would like to verify the Competition points that are being assigned.

- Once the red boxes are filled in, columns CX thru DA will summarize the points earned in each of the 4 categories and Column DC will display the point value earned for each wrestler.
- Data must be submitted ASAP by:
Sunday 2/14/16 at noon for Sections completing tournaments Sat 2/13.
Monday 2/15/16 ASAP no later than 11am for Sections completing tournaments Sun 2/14.

Questions:

JeffCulty@GMail.com

845-591-1498